
STATE OF INDIANA

DEPARTMENT OF LOCAL GOVERNMENT FINANCE



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ATTENTION LOCATION CHANGE

TO: Pre registered students

FROM: Donna Bratcher, Training Division

DATE: May 5, 2008

RE: Level I Valparaiso Class May 12 -16

We have a location change for the Level I Valparaiso Class the week of May 12 – 16. We had such a large response in registrations; we have found it necessary to move the class to another location.

We will be at the Duneland Falls Banquet & Meeting Center in Portage. We feel this location will be easy to find and I have attached a print out with the directions and map. Their website is <http://www.dunelandfalls.com/maps-directions.htm>

Please feel free to dress comfortably. I would suggest that you dress in layers. As with any meeting facility, the rooms can have varying temperatures, so you need to be prepared.

Please feel free to bring any kind of snacks with you. You may also bring lunches, if you wish. There will be plenty of room in the room for small coolers. You may also bring any type of non-alcoholic beverages you might want.

If you have any questions, please feel free to contact me at 317-233-0166.



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Maps & Directions



5/2/2008